

**Association of Librarians and Information  
Professionals in the Social Sciences**  
(an unincorporated association)

**Report & Statement of Account  
For the Year Ended 31 March 2021**

<b>Contents</b>	<b>Page</b>
Report of the Committee	1
Statement of Account	4
Reconciliation of Funds	5
Note to the Accounts	6
Independent Examiner's Report	7

# Association of Librarians and Information Professionals in the Social Sciences

## Report of the Committee For the Year Ended 31 March 2021

---

### 1. Objectives

The Association of Librarians and Information Professionals in the Social Sciences (“ALISS”) is an unincorporated not-for-profit professional association established in April 2005.

The purpose of ALISS is to provide a forum for information professionals (in the UK or overseas) involved or interested in social sciences information. It offers the opportunity to network and exchange information with other members.

Membership of the Group is open to any individual or corporate body on payment of a membership fee (£25 for individuals, £15 for students and retired members and £40 for organisations), and all duly registered members of the association have the privilege of voting at association meetings.

In the event of a termination of its activities, any surplus funds would be distributed to existing members.

### 2. Governance

ALISS is governed by a Constitution adopted at its launch in April 2005. ALISS is managed by a committee consisting of elected members, comprising up to three officers: Chair, Honorary Treasurer, Honorary Secretary, and up to six ordinary members of the committee, all of whom must be members of ALISS. Current office holders are:

Sue O’Sullivan	Chair
Claire Smith	Hon. Treasurer
Heather Dawson	Hon. Secretary

### 3. Membership & Attendance

	2020/21	2019/20
<b>Membership</b>		
Corporate membership	68	77
Individual	20	26
Student/Retired	1	0
<b>Total</b>	<b>89</b>	<b>103</b>
<b>Attendance</b>		
Attendance at AGM	cancelled	25
Attendance at Summer Conference	cancelled	30
Attendance at Christmas event	27	26
Attendance at ALISS Showcase	30	n/a
Attendance at Michaelmas Disability Forum Meeting	24	14
Attendance at Lent Disability Forum Meeting	cancelled	cancelled
Attendance at Summer Disability Forum Meeting	cancelled	20
<b>Total</b>	<b>81</b>	<b>115</b>

### 4. Activities

Due to the COVID-19 pandemic, there was no AGM held in 2020, but the accounts were approved by members virtually.

## Association of Librarians and Information Professionals in the Social Sciences

### Report of the Committee For the Year Ended 31 March 2021

---

A Christmas event was held online on 8th December 2020. The theme was **Transitioning to new ways of working – supporting ourselves and our users.**

There were three presentations:

[London South Bank University in the Time of COVID](#) **Alison Skoyles, Emma Perry, Dewi Griffin**

[Teesside University Student Life Experiences](#) **Fran Porritt (presented by Ian Baird)**

[Supporting Ourselves and Our Colleagues - Crafty Coffees and the Great Library Takeaway!](#)  
**Charlie Hill and Susan O'Sullivan**

The very first ALISS Showcase event was held on 11th March for International Women's Week. The aim of this event was to showcase the resources available to research the topic, with advice from experts. The event included:

The Women's Library at LSE **Gillian Murphy and Emma Pizarro**

Oral History Collections Online: The Suffrage Interviews Greenham Women Everywhere **Emma Pizarro**

ALISS continues to publish its journal ALISS Quarterly which offers short topical articles on recent professional developments. ALISS Quarterly is available in print (free to members) and online. The current online issues are password protected and available to members only. The archive of all issues is freely available online. The most recent year is password protected. Special Issues for 2020/21 included: Libraries and COVID-19; Broadening Access Online; Information During the Pandemic.

The ALISS Quarterly prize for the most innovative and inspiring article was awarded to:

First Prize: Iglkowski-Broad, V. (2019) Behind the scenes of Suffragette City: How to bring diverse histories to new audiences. *ALISS Quarterly*, 14 (3), pp. 6-9.

Second Prize: Myhill, J. (2019) Group Hug: Supporting the Academic Liaison Librarians team to remember who they are, what they do and why they are good. *ALISS Quarterly*, 14(4), pp. 8-11.

## 5. Finances

There was a cash deficit of £478 (2020: deficit of £221) for the year.

### Income

Corporate and personal membership fees and sale of ALISS Quarterly extra copies totalled £3,074 (2020: £4,008) and so covered the cost of producing the journal (£2,747) (2020: £2792). There was no summer conference (2020: a surplus of £328). Income of £58 (2020: £193) was received from the Publisher's Licencing Society.

### Expenditure

Expenditure on the AGM totalled £75 (2020: £918) including £75 (2020: £75) in prizes for ALISS

# Association of Librarians and Information Professionals in the Social Sciences

## Report of the Committee For the Year Ended 31 March 2021

---

Quarterly best articles. Expenditure on other events consisted of £14 (2020: £110) for catering, room hire and travel expenses.

Office costs consisted of £725 (2020: £1,024) mainly or accountancy advice and assistance.

### Financial Position

Cash at bank at 31 March 2021 amounted to £17,542 (2020: £18,020).

### 6. Approval

This statement of account was approved by the members remotely on 1<sup>st</sup> July 2021 and signed on its behalf by:



**Claire Smith**  
Honorary treasurer

## Association of Librarians and Information Professionals in the Social Sciences

### Income & Expenditure Account For the Year Ended 31 March 2021

Income	Note	2021 £	2020 £
Membership fees			
Corporate		2,559	3,358
Personal		515	650
		3,074	4,008
Events, Conferences & Workshops			
Summer Conference		-	1,340
Other events		-	60
		0	1,400
Other income			
Non-member attendance on tours		-	65
Non-member attendance at AGM		-	20
Publisher's licencing society		58	193
		58	278
<b>Total Income</b>		<b>3,132</b>	<b>5,686</b>
<b>Expenditure</b>			
Membership costs			
Printing of ALISS Quarterly		2,747	2,792
AGM		75	918
		2,822	3,710
Events, Conferences & Workshops			
Summer Conference		-	1,012
Other events		14	110
		14	1,122
Other costs			
Web site costs		49	51
Office costs		725	1,024
		774	1,075
<b>Total Expenditure</b>		<b>3,610</b>	<b>5,907</b>
<b>Surplus of Income over Expenditure</b>		<b>( 478)</b>	<b>( 221)</b>

**Association of Librarians and Information Professionals in the Social Sciences**

**Reconciliation of funds  
For the Year Ended 31 March 2021**

---

	<b>2021</b> £	<b>2020</b> £
<b>Cash at bank at 31 March</b>	<b>17,542</b>	<b>18,020</b>
<u>Represented by:</u>		
Retained surplus at 1 April	18,020	18,241
Surplus/(deficit) for the year ended 31 March	(478)	(221)
<b>Total</b>	<b>17,542</b>	<b>18,020</b>

There were no other material assets or liabilities other than those stated above.

**Association of Librarians and Information Professionals in the Social Sciences**

**Notes**

**For the Year Ended 31 March 2021**

---

**1. Accounting Basis**

The accounts have been drawn up on a receipts and payments basis.

## Association of Librarians and Information Professionals in the Social Sciences

### Independent Examiner's Report For the Year Ended 31 March 2021

---

I report on the accounts of the ALISS for the year ended 31 March 2021, set out on pages 4 to 6. This report is made solely to the Office Holders of ALISS.

#### **BASIS OF INDEPENDENT EXAMINER'S STATEMENT**

An examination includes a review of the accounting records kept by the association and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the Office Holders concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

#### **INDEPENDENT EXAMINER'S STATEMENT**

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect:
  - proper accounting records have not been kept; and
  - accounts have been prepared which do not agree with the accounting records; or
2. to which, in my opinion, attention should be drawn in order to enable proper understanding of the accounts to be reached.



**John Helm ACA**  
17 Heathville Road  
London N19 3AL

-

1 July 2021